



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 28 April 2011
	REFERENCE: RfQ11/00346

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 10 May 2011.**

Item	Generic Description	Quantity
1.	<ul style="list-style-type: none"> • Left hand drive • 2WD • Seating capacity: 5+2 seats (including driver) • Manufacture year 2010 or 2011 • Fuel Type: diesel • Engine: 1200 – 1600 cm² • Gear Box: 5+1 speeds manual • Maximum fuel consumption (combined mode): 8 liters/100 km • Compliant to environmental standard: min Euro4 • Power front windows and power steering • Central locking remote control • ABS • Front SRS Airbags (driver and passenger) • Fire extinguisher • Medical kit • Full size spare wheel 	2 (two) units

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DDU max 90 days
Delivery Place	Str. Sfatul Jării, 16 MD-2012 Chișinău, Republica Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 90 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 50% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state
Quantity discount and early payment discount
Name and address of authorized service in Moldova
Details on any warranty/guarantee conditions:
Details on delivery period (max 90 days)

REQUIREMENTS

Language: All documentation, including installation and operating manuals shall be in:

English French Spanish **Others: Romanian**

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The quotation/offer shall contain the following:

- Company profile (info up to 2 pages);
- Detailed description of the offered vehicles, including photos;
- Quotation for each item in MDL, EUR or USD exclusive of VAT, excise and other duties or taxes (other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline, contract shall be signed with the winner in the currency of the offer);
- Statement on adherence to UNDP General Terms and Conditions for Goods/Services and Payment;
- Statement or certificate of origin of the offered vehicles;
- Offers shall be presented in Romanian, Russian or English.

MINIMUM QUALIFICATION REQUIREMENTS:

- 3 years of experience in the field;
- Adherence to UNDP General Terms and Conditions for Goods/Services and Delivery and Payment terms;
- Availability of authorised service in Moldova;
- Minimum 2 year warranty or 80.000 km.

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Matilda Dimovska, Deputy Resident Representative**

Signature:  DATE: 28.04.2011

CONTACT PERSON: **Evghenia Zotieva, Project Assistant** (evghenia.zotieva@undp.org)

CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau

SUBMISSION OF OFFERS:

Offers shall be marked with the note "**RfQ: Vehicles for Center of Forensic Medicine**".
Offers shall reach the UNDP office not later than **10 May 2011, 16:30 (local time)**.

Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected.
Incomplete offers shall not be examined.

- a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to:
**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**
- b) Offers sent electronically need to be addressed to the following e-mail address:
tenders-Moldova@undp.org

